SUBJECT DATASHEET

English for professional success – GTK - C1

BMEGT60Z88A

I. SUBJECT DESCRIPTION

1. SUBJECT DATA

Subject name
English for professional success – GTK - C1

ID (subject code)	BMEGT60Z88A

Type of subject
contact hours

Course types and lessons

Type	*Lessons*
Lecture	0
Practice	2
Laboratory	0

Type of assessment
midterm mark

Number of credits
3

Subject Coordinator

Name	*Position*	*Contact details*
dr. Szabó Csilla	associate professor	szabo.csilla@gtk.bme.hu

Educational organisational unit for the subject
Centre of Modern Languages

Subject website
www.inyk.bme.hu

Language of the subject
angol - EN

Curricular role of the subject, recommended number of terms

Direct prerequisites

Strong	None
Weak	C1 szintnek nagyjából megfelelő nyelvtudás / language competence close to C1 level
Parallel	None
Exclusion	None

Validity of the Subject Description
Approved by the Faculty Board of Faculty of Economic and Social Sciences, Decree No: 581046/15/2021. Valid from: 24.11.2021.

2. OBJECTIVES AND LEARNING OUTCOMES

Objectives

The course is primarily aimed at improving language use related to work and the world of work, with verbal com-munication in its focus, but the students also learn about the problems of language mediation and we help them to improve their language mediation skills used for work.

Academic results

Knowledge

1. • The students learn about the different types of communication problems in the world of work,
2. • they become familiar with the various types of language mediation.

Skills

1. • The students are able to talk about their professional interests and future plans,
2. • they are able to formulate their thoughts on more complex and abstract topics related to the world of work both verbally and in writing,
3. • they are able to hold conversations with their colleagues, clients and superiors in situations, typical for the world of work,
4. • they are able to use various reasoning and negotiating techniques,
5. • they are able to facilitate communication between a Hungarian and English partner, using English

Attitude

1. • The students accept the set of rules applied in everyday workplace culture, which are different from that of Hungary,
2. • they strive to continuously improve their language competence.
3. • they are open to learn about language mediation.

Independence and responsibility

1. • The students take responsibility for improving their language competence,
2. • they have the right strategies to further develop their language skills
3. • and aim to collect information independently.

Teaching methodology

Since the course focuses on improving fluency in speech, there will be a lot of conversations, using various coopera-tion methods in order to increase the time dedicated to conversations.

Materials supporting learning

- Órai jegyzet: a témák feldolgozásához előkészített szövegek, videók, hanganyagok és ahhoz kapcsolódó feladatok. - Course notes: texts, videos, audio materials and related exercises, prepared in advance to cover the various topics

II. SUBJECT REQUIREMENTS

TESTING AND ASSESSMENT OF LEARNING PERFORMANCE

General Rules

Teljesítési követelmény: órákon való aktív részvétel (megengedett hiányzás 30%), valamint a félév során kiadott fel-adatok és/vagy dolgozatok teljesítése

Performance assessment methods

Órai kommunikációs és beadandó feladatok

Percentage of performance assessments, conducted during the study period, within the rating

- **évközi feladatok**: 100

Percentage of exam elements within the rating

- **-**: -

Conditions for obtaining a signature, validity of the signature

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Issuing grades

Excellent	95-100
Very good	89-94
Good	76-88
Satisfactory	63-75
Pass	50-62
Fail	0-49

Retake and late completion

TVSZ szerint.

Coursework required for the completion of the subject

részvétel a kontakt tanórákon	28
félévközi készülés a gyakorlatokra	25
felkészülés a teljesítmény értékelésekre	25
házi feladat elkészítése	12

Approval and validity of subject requirements

Consulted with the Faculty Student Representative Committee, approved by the Vice Dean for Education, valid from: 08.11.2021.

III. COURSE CURRICULUM

THEMATIC UNITS AND FURTHER DETAILS

Topics covered during the term

A munkahelyi élettel kapcsolatos témák és problémák, pl. pozitív munkahelyi kommunikáció, munkahelyi konflik-tusok kezelése, hatékony
információátadás. A nyelvi közvetítés különböző formái pl. blattolás, tömörítés, fordítás.

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Additional lecturers

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Approval and validity of subject requirements