SUBJECT DATASHEET

NONPROFIT MANAGEMENT

BMEGT20MN09

I. SUBJECT DESCRIPTION

1. SUBJECT DATA

Subject name
NONPROFIT MANAGEMENT

ID (subject code)	BMEGT20MN09

Type of subject
contact lessons

Course types and lessons

Type	*Lessons*
Lecture	2
Practice	0
Laboratory	0

Type of assessment
term grade

Number of credits
3

Subject Coordinator

Name	*Position*	*Contact details*
Dr. Zrubecz Péter	assistant lecturer	zrubecz.peter@gtk.bme.hu

Educational organisational unit for the subject
Department of Management and Business Economics

Subject website
https://edu.gtk.bme.hu

Language of the subject
magyar - HU

Curricular role of the subject, recommended number of terms

Direct prerequisites

Strong	Organizational behaviour, Business Economics
Weak	None
Parallel	None
Exclusion	None

Validity of the Subject Description
Approved by the Faculty Board of Faculty of Economic and Social Sciences, Decree No: 580162/10/2026 registration number. Valid from: 18.03.2026.

2. OBJECTIVES AND LEARNING OUTCOMES

Objectives

The aim of the course is to present the fundamentals of nonbusiness management. The student will be able to understand the differences between the non-profit and business organizational behaviour, and the reasons of these differences. The students will know how to manage a nonbusiness organization. They will be presented of the operation, financing of Financial bodies. They will see the conflicts in the management in these organizations, and the traits of the leaders' behaviour. The problems of the self-governing organizations will be presented. In this chapter, the aim is to present the legislation difference between the business organizations and the governmental organizations, and the students will gain the lexical knowledge needed for understanding how to manage governmental organizations. The students will have an overview on the legalisation of the NGO-s. Especially to know the main characteristics of the formation and liquidation of associations, foundations, non-profit organizations. The course will discuss the voluntary employment and the public interest of NGO-s.

Academic results

Knowledge

1. Know all the important elements of the non-profit management concept set, understand the fundamentals of managing non-profit organizations.
2. Have an overview on the connections between the managers and employees in a non-profit organizations, and know how these organizations operate.
3. Have a confident methodological knowledge on the different areas of the non-profit organizations, understands how to implement and combine the methods.

Skills

1. Have the ability to analyse and argue about the motivational, leaderhip and management functions of the nonrprofit organizations, so they are able to make and defend opinions.
2. In their professional vocabulary, confidently use the vocabulary of the nonprofit management profession, the basic scientific concepts of the profession, and the elements of the special vocabulary based on them.

Attitude

1. Accept that the organizational behaviours that differ from the business sector are historically and socially determined and changing.
2. Accept the different methods of the nonprofit managers and understands the importance of these values.
3. Are open to all forms of professional innovation, inclusive but not without thinking, accepting theoretical, practical and methodological innovations.
4. Are open to critical self-assessment, various forms of professional training, self-developing methods of intellectual worldview and strives for self-development in these areas.
5. Consciously represent the methods with which he / she works in his / her own profession and accepts the different methodological features of other disciplines.

Independence and responsibility

1. Are able to perform and manage complex tasks in accordance with the professional expectations of a professional work community.
2. Are able to organize their work and the activities of the staff under their management with the independence and re-sponsibility appropriate to their place in the organizational structure.
3. Are independent, constructive and assertive in forms of cooperation inside and outside the institution.

Teaching methodology

Lectures, optional individual and groupwork assignment, work organizations techniques.

Materials supporting learning

- Kötelező irodalom a tárgyhoz készített jegyzet, a tanuláshoz felhasználandó az előadásokon bemutatott prezentációk.
- A tárgyhoz kapcsolódó jegyzet és a prezentációk a tárgy neve alatt letölthetőek: http://www.mvt.bme.hu/oktatas
- Textbook written for the course, and the PPT-s presented at the lectures.
- These can be downloaded at: http://www.mvt.bme.hu/oktatas

II. SUBJECT REQUIREMENTS

TESTING AND ASSESSMENT OF LEARNING PERFORMANCE

General Rules

The learning outcomes stated in point 2.2 are evaluated as follows. The subject includes 3 midterms to assess the knowledge that focuses
on topics in almost equal difficulty and weight.

Performance assessment methods

Each midterm assesses a comprehensive and thorough knowledge of the given topic. They consist of explanatory, essay-type questions, mainly. The control questions for this part are made available to the students before each midterm. The requirement for completing the semester is to obtain a total of at least 40 points based on the aggregated results of the midterms. Extra points can be earned by completing special tasks during the semester (which are automatically added above the minimum 40 points).

Percentage of performance assessments, conducted during the study period, within the rating

- **1. summative performance assessment**: 30
- **2. summative performance assessment**: 40
- **3. summative performance assessment**: 30
- **Extra points**: 20
- **Total**: 100

Percentage of exam elements within the rating

Conditions for obtaining a signature, validity of the signature

Issuing grades

Excellent	91
Very good	81–90
Good	71–80
Satisfactory	61–70
Pass	50–60
Fail	0-49

Retake and late completion

The replacement/repair of all three in midterms is possible - in accordance with the relevant points of the Code of Studies. In the case of retake, the result achieved at the retake is the final result. (You can make it worse!) There is no other way to get final grade only by the midterms and their retakes (only once).

Coursework required for the completion of the subject

participation	28
felkészülés a teljesítményértékelésekre	62
total	90

Approval and validity of subject requirements

Consulted with the Faculty Student Representative Committee, approved by the Vice Dean for Education, valid from: 02.03.2026.

III. COURSE CURRICULUM

THEMATIC UNITS AND FURTHER DETAILS

Topics covered during the term

In order to achieve the learning outcomes of 2.2., the subject consists of the following thematic blocks. In the syllabus of the course announced in each semester, these topics are scheduled according to the calendar and other conditions.

1 Description of the characteristics of non-profits, non-profit theories with an economic approach.

2 Parallels between economic theories and governmental non-profits.

3 Theories with an interdisciplinary approach.

4 General characteristics of non-profit organizations, most common management problems.

5 Problems of self-management, the trash can model.

6 Problems of board decisions.

7 Performance measurement issues for nonprofits.

8 Strategic planning of nonprofit organizations.

9 Public service and volunteering.

10 Detailed comparison of the organizational culture of the public service and the business sphere (organizational structure, motivations, organizational characteristics, etc.).

11 Domestic management of governmental non-profits, establishment of a budget body, maintenance tasks, types of budget body.

12 Typical characteristics of public service providers, special problems of self-managing budget bodies, including problems of managing creative organizations in case of weak market orientation.

13 Management of public service budget bodies, related conflicts.

14 Typical organizational and managerial behaviors.

15 Analysis of the activity and financing of budgetary bodies according to efficiency criteria.

Additional lecturers

Approval and validity of subject requirements