



SUBJECT DATASHEET

The practice of career guidance

BMEGT51STK5044-00

I. SUBJECT DESCRIPTION

1. SUBJECT DATA

Subject name

The practice of career guidance

ID (subject code)

BMEGT51STK5044-00

Type of subject

contact teaching unit

Course types and lessons

<i>Type</i>	<i>Lessons</i>
Lecture	0
Practice	8
Laboratory	0

Type of assessment

mid-term
grade

Number of credits

5

Subject Coordinator

<i>Name</i>	<i>Position</i>	<i>Contact details</i>
Dr. Kanczné dr. Nagy Katalin	assistant professor	kanczne.nagy.katalin@gtk.bme.hu

Educational organisational unit for the subject

Department of Technical Education

Subject website

<https://edu.gtk.bme.hu>

Language of the subject

magyar - HU

Curricular role of the subject, recommended number of terms

Direct prerequisites

Strong nincs/no

Weak nincs/no

Parallel nincs/no

Exclusion nincs/no

Validity of the Subject Description

Approved by the Faculty Board of Faculty of Economic and Social Sciences, Decree No: 580466/11/2025 registration number. Valid from: 2025.06.25.

2. OBJECTIVES AND LEARNING OUTCOMES

Objectives

The aim of the course is to familiarise students with the practical methods of career guidance, so that they can provide effective support in career and employment decisions. It introduces students to the main objectives of a career guidance day in an external institution. Describe the process of planning and implementing career guidance events related to mentoring. To introduce the different assessment methods and tools that can be used in the practice of career guidance. Provide insights into the practical implementation options by analysing a sample programme.

Academic results

Knowledge

1. Knowledge of the most basic educational and labour market principles, rules, contexts and procedures for mentoring from the perspective of public education.
2. Awareness of the conceptual framework of the mentoring process and its main directions.
3. Knowledge of planning, management and evaluation.
4. Knowledge of the programme of guidance events.
5. Knowledge of the ways of cooperation between public education institutions and labour market players.

Skills

Attitude

Independence and responsibility

Teaching methodology

Exercises, presentations, written and oral communication, use of IT tools and techniques, individual and group assignments.

Materials supporting learning

- • Bacsák Dániel, Nyíró Zsanna, Széll Krisztián (2019): Pályaorientáció és motiváció - Kamarai pályaorientációs tanácsadókkal készült interjúk kutatás tapasztalatai (elemzés) MKIK Gazdaság- és Vállalkozáskutató Intézet, Budapest https://gvi.hu/files/researches/586/motivacio_2019_palyaorientacios_tanacsadok_interjuelemzes_191127.pdf
- • Borbély-Pecze Tibor Bors, Fazakas Ida, Juhász Ágnes (2022): Pályabolyongások. Pályaorientációról a Szakképzés 4.0 stratégia kapcsán, in Pályaválasztás, pályaorientáció, pályaedukáció (szerk: Borbély-Pecze Tibor Bors), 139-152. ISBN 9786155048708
- • Kenderfi Miklós (2012): A pályaorientáció folyamatának korszerű értelmezése, In: Szilágyi K. (szerk.) A pályaorientáció szerepe a társadalmi integrációban, ELTE TÁTK, Budapest, 83-96.
- • Kovács Géza (2006): Gondolatok a módszerek elméleti és gyakorlati kérdéseiről, Új Pedagógiai Szemle, 56. évf., 4. szám, 95-99.
- • Pogátsnik Monika (2014): Fiatalok pályaválasztási motivációinak vizsgálata az érettségit követő szakmai képzésekben, EDU - szakképzés-, és környezetpedagógia elektronikus szakfolyóirat, 4. évf. 1. szám, 14-22. https://epa.oszk.hu/02900/02984/00004/pdf/EPA02984_edu_2014_1_014-022.pdf
- • Suhajda Csilla Judit (2013): A pályaorientáció szerepe a közoktatásban, Kerékvető Társadalmi Munkaerőpiaci Folyóirat, 2013/1, 29-35.
- • Suhajda Csilla Judit (2017): A pályaorientációs tevékenység változása és megvalósulása a köznevelésben a rendszerváltozástól napjainkig különös tekintettel az információs folyamatokra, Doktori (PhD) értekezés, Pécs
- • Tókos Katalin (2024): Pályaorientáció a Tanítsunk Magyarorszáért Programban az ELTE partnerintézményeiben, Anyanyelv-pedagógia XVII. évf., 3. szám, 44-54. DOI: 10.21030/anyp.2024.3.4

II. SUBJECT REQUIREMENTS

TESTING AND ASSESSMENT OF LEARNING PERFORMANCE

General Rules

The assessment of the learning outcomes set out in 2.2 is based on end-of-year homework (written assessment of partial performance) and active participation in practical exercises (assessment of partial performance).

Performance assessment methods

A. A detailed description of the performance assessments carried out during the academic term: 1. Participatory performance assessment (homework): Preparation of a plan describing the practical implementation of career guidance through independent task completion. 2. performance appraisal (active participation): regular class attendance, active participation in exercises. To facilitate the learning process, we have created a virtual course in Moodle with the same name as the subject. Available at: <http://appi.bme.hu/moodle> Once registered, students can access the course materials and presentations available in electronic format. The virtual learning environment greatly facilitates the independent, cooperative and collaborative processing of course material. The use of modern communication techniques (chat, forum, blog) facilitates the discussion and resolution of issues and problems encountered during learning.

Percentage of performance assessments, conducted during the study period, within the rating

- részteljesítmény értékelés (házi feladat): 50
- részteljesítmény értékelés (aktív részvétel): 50

Percentage of exam elements within the rating

Conditions for obtaining a signature, validity of the signature

Attendance is required to obtain a signature. 2 hours of absence are possible.

Issuing grades

Excellent	91
Very good	87-90
Good	75-86
Satisfactory	62-74
Pass	50-61
Fail	0-49

Retake and late completion

1) By its nature, active participation cannot be replaced, corrected or otherwise substituted or replaced. 2) Homework may be substituted or corrected in accordance with the provisions of the current Study and Examination Regulations, subject to the payment of the fees provided for in the Fees and Benefits Regulations. In the case of correction, the later of the previous and the new result will be taken into account.

Coursework required for the completion of the subject

részvétel a kontakt tanórákon	8
pályorientációs látogatás tervének készítése	70
tananyag önálló feldolgozása, gyűjtőmunka	72

Approval and validity of subject requirements

Consulted with the Faculty Student Representative Committee, approved by the Vice Dean for Education, valid from: 02.06.2025.

III. COURSE CURRICULUM

THEMATIC UNITS AND FURTHER DETAILS

Topics covered during the term

In order to achieve the learning outcomes set out in 2.2, the subject consists of the following thematic blocks. These thematic elements are scheduled in the course syllabuses of the courses offered in each semester according to the calendar and other constraints. 1. Labour market cooperation opportunities, visits to external sites. 2. Practice, programme and timetable for the preparation of a Career Day. 3. Practical implementation of a career guidance day. 4. Professions and occupational activities in a company - presentations. 5. Professions and occupational activities in a company - round table discussions with mentors. 6. analysis of the career guidance day, reflections.

Additional lecturers

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Dr. Kattein-Pornói Rita	adjunktus	kattein-pornoi.rita@gtk.bme.hu
Dr. Berzsenyi Emese	adjunktus	berzsenyi.emese@gtk.bme.hu

Approval and validity of subject requirements