



SUBJECT DATASHEET

Educational institution as an organization

BMEGT51XX74646-46

I. SUBJECT DESCRIPTION

1. SUBJECT DATA

Subject name

Educational institution as an organization

ID (subject code)

BMEGT51XX74646-46

Type of subject

contact hour

Course types and lessons

<i>Type</i>	<i>Lessons</i>
Lecture	8
Practice	0
Laboratory	0

Type of assessment

exam grade

Number of credits

5

Subject Coordinator

<i>Name</i>	<i>Position</i>	<i>Contact details</i>
-------------	-----------------	------------------------

Dr. Tóth Péter	university professor	toth.peter@gtk.bme.hu
----------------	----------------------	-----------------------

Educational organisational unit for the subject

Department of Technical Education

Subject website

Language of the subject

<https://edu.gtk.bme.hu>

Curricular role of the subject, recommended number of terms

Programme: **Mentor teacher programme**

Subject Role: **Compulsory**

Recommended semester: **1**

Direct prerequisites

Strong nincs

Weak nincs

Parallel nincs

Exclusion nincs

Validity of the Subject Description

Approved by the Faculty Board of Faculty of Economic and Social Sciences, Decree No: 580466/11/2025registration number. Valid from: 2025.06.25.

2. OBJECTIVES AND LEARNING OUTCOMES

Objectives

The objective of the course is to provide students with comprehensive, general knowledge that is also applicable in practice regarding the fundamental characteristics of organizations, with a particular focus on the structure of educational institutions. Students will become familiar with the societal role of public education institutions, their organizational goals, and their mission. They will understand that, beyond their educational and instructional functions, public education institutions also act as agents of individualization and socialization, and thus must comprehend the complexity of their operations. They will learn about the relationship between the goals of national public education and institutional objectives and values, as well as how the pedagogical program, institutional strategy, and curricular requirements correspond to organizational forms that support educational aims and other institutional responsibilities. In the area of organizational structure and functioning, students will study the hierarchical levels within educational institutions, the distribution of responsibilities, the formal and informal organizational relationships, the operation of key organizational units, and decision-making mechanisms. Students will also gain an understanding of the distinctive characteristics of organizational culture typical of public education institutions.

Academic results

Knowledge

1. Understands the general characteristics of organizations and the basic models of organizational operation.
2. Understands the goals of national public education and their connection to institutional objectives and values.
3. Understands the organizational characteristics of educational institutions and the organizational forms aligned with educational goals.
4. Understands the structure of educational institutions, the characteristics of their hierarchical levels, areas of responsibility, and decision-making levels.
5. Understands the types of organizational culture typical of educational institutions.

Skills

1. Is capable of understanding the functioning of the public education system, and based on this, is able to define the vision, mission, and strategy of their own institution.
2. Is able to recognize the societal role of educational institutions and to comprehend the complexity of their operation.
3. Is capable of identifying and understanding the organizational structure aligned with the mission and strategy of a given educational institution, as well as the leadership and management tasks required for its operation.
4. Understands the characteristics of the organizational culture and value system of educational institutions, and perceives the impact of organizational climate on pedagogical processes and learning outcomes.

Attitude

1. Openness to understanding the complexity of the public education system
2. Motivation to accept and promote organizational values
3. Willingness to cooperate and commitment to teamwork

Independence and responsibility

1. Consciously takes responsibility for the implementation of organizational, societal, and professional tasks related to the operation of educational institutions.
2. Independently analyzes organizational characteristics and their pedagogical effects, with particular attention to the complex role of public education institutions.
3. Is capable of independent opinion formation regarding the alignment of national public education goals with institutional strategies and values.

Teaching methodology

Lectures, Use of IT Tools and Techniques

Materials supporting learning

- Benedek András - Sipos Imre: Köznevelés rendszer- és szervezettan, BME GTK Műszaki Pedagógia Tanszék hallgatói segédanyag, Budapest 2022
- Benedek István: SzervezettBME GTK Műszaki Pedagógia Tanszék hallgatói segédanyag, Budapest 2022
- 2011. évi CXCV. törvény a nemzeti köznevelésről
- 20/2012. (VIII. 31.) EMMI rendelet a nevelési-oktatási intézmények működéséről és a köznevelési intézmények névhasználatáról

II. SUBJECT REQUIREMENTS

TESTING AND ASSESSMENT OF LEARNING PERFORMANCE

General Rules

Evaluation of the Learning Outcomes Defined in Point 2.2 Throughout the Year. Evaluation of Subject Knowledge, Skills, Attitudes, as well as Competencies Related to Independence and Responsibility

Performance assessment methods

Performance Evaluation During the Exam Period: Oral Exam

Percentage of performance assessments, conducted during the study period, within the rating

Percentage of exam elements within the rating

- Szóbeli vizsga: 100

Conditions for obtaining a signature, validity of the signature

Issuing grades

Excellent	91
Very good	87-90
Good	75-86
Satisfactory	62-74
Pass	50-61
Fail	0-49

Retake and late completion

The examination is conducted in accordance with the provisions of the current Study and Examination Regulations, and may be retaken upon payment of the fees specified in the Fees and Grants Regulations

Coursework required for the completion of the subject

Részvétel a kontakt tanórákon	8
Felkészülés a vizsgára, kijelölt tananyag önálló elsajátítása	142

Approval and validity of subject requirements

Consulted with the Faculty Student Representative Committee, approved by the Vice Dean for Education, valid from: 02.06.2025.

III. COURSE CURRICULUM

THEMATIC UNITS AND FURTHER DETAILS

Topics covered during the term

- 1 To achieve the learning outcomes defined in point 2.2, the subject consists of the following thematic blocks:
- 2 1. The concept of organization, its fundamental characteristics, and types of organizational structures
- 3 2. The concept and significance of educational institutions in society; the complexity of public education institutions (multifunctional organizations: education, instruction, community building, social integration, socialization)
- 4 3. The basic principles of the operation of educational institutions: vision, mission, strategy, institutional pedagogical programs
- 5 4. Organizational characteristics of educational institutions (kindergarten, primary school, secondary school, pedagogical support services, professional pedagogical service providers)
- 6 5. The organizational structure and hierarchical setup of educational institutions (principal, teaching staff, work teams, teachers, other employees); characteristics of decision-making (institutional autonomy vs. centralized governance), decision-making mechanisms
- 7 6. Application of leadership and organizational theories: understanding the key elements of effective operation
- 8 7. Institutional climate and its impact on learning and work performance
- 9 8. Sustainability aspects in institutional operation, continuous development, and adaptation to change

Additional lecturers

Approval and validity of subject requirements