



SUBJECT DATASHEET

Career knowledge and career guidance methodology II.

BMEGT51XX73038-91

I. SUBJECT DESCRIPTION

1. SUBJECT DATA

Subject name

Career knowledge and career guidance methodology II.

ID (subject code)

BMEGT51XX73038-91

Type of subject

contact hour

Course types and lessons

<i>Type</i>	<i>Lessons</i>
Lecture	0
Practice	8
Laboratory	0

Type of assessment

term grade

Number of credits

5

Subject Coordinator

<i>Name</i>	<i>Position</i>	<i>Contact details</i>
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Dr. Kanczné dr. Nagy Katalin	assistant professor	kanczne.nagy.katalin @gtk.bme.hu
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Educational organisational unit for the subject

Department of Technical Education

Subject website

<https://www.mpt.bme.hu/>

Language of the subject

magyar - HU

Curricular role of the subject, recommended number of terms

Direct prerequisites

Strong None

Weak None

Parallel None

Exclusion None

Validity of the Subject Description

Approved by the Faculty Board of Faculty of Economic and Social Sciences, Decree No: 580466/11/2025registration number. Valid from: 2025.06.25.

2. OBJECTIVES AND LEARNING OUTCOMES

Objectives

The course aims to provide knowledge related to career guidance planning, management, and evaluation and to develop students' team building, conflict management, and organizational competencies. The subject focuses on the relationship between the institution and the external environment, the identification of professional problems, and the exploration of the theoretical and practical background necessary for their solution.

Academic results

Knowledge

1. Knows the specifics of public education institutions (kindergarten, elementary school, high school, vocational training institutions, dormitories, art schools, specialized services, professional service providers), and the regulations that determine their operation.
2. Has planning, management, and evaluation skills.
3. Has a developmental approach during classroom observations.
4. Has practical knowledge in the field of team building, conflict management, and modern organizational skills within the framework of organizational development.

Skills

1. Able to monitor and evaluate pedagogical work by taking into account the principles of teacher qualification.
2. Able to cooperate jointly and harmoniously with the educational staff of his/her institution
3. Able to communicate professionally adequately, orally and in writing, in his/her native language with the external environment of his/her institution.

Attitude

1. Makes decisions in full consideration of legal regulations and ethical standards, even in situations requiring a complex approach or unexpected decisions.
2. Strives to solve problems in cooperation with others, if possible.
3. Approaches the individual problems of teacher candidates and trainees with social sensitivity.

Independence and responsibility

1. In carrying out his/her tasks, he/she cooperates with the external and internal partners of the public education institution.
2. He/she monitors the legislative, technical, technological and administrative changes related to the field.
3. He/she authentically represents the social role of his/her mentoring profession.

Teaching methodology

Consultations and presentations, use of IT tools and techniques, independently prepared tasks.

Materials supporting learning

- Pályaorientációs Mérő- és Támogatóeszköz (POM)
https://www.oktatas.hu/koznevelas/palyaorientacio/mero_tamogatoeszkoz_POM
- Pályatervezési kalauz 2023-2023. (2023) Fővárosi Pedagógiai Szakszolgálat.
<https://view.publitas.com/fpsz-palyavalasztas/palyatervezesi-kalauz-2023-24/page/1>
- Pályaorientációs portál - Módszertani központ. Nemzeti Szakképzési és Felnőttképzési Hivatal. <https://palyaorientacio.nive.hu/>
- Pályaorientáció Magyarországon szakembereknek. Tempus Közalapítvány.
<https://tki.hu/nemzetkozi/9911/palyaorientacio-magyarorszagon--szakembereknek>
- Euroguidance pályatanácsadói díj 2024 Magyarországi jó gyakorlatok (2024). Kiadja: Nemzeti Szakképzési és Felnőttképzési Hivatal Euroguidance Magyarország
https://euroguidance.nive.hu/wp-content/uploads/2025/01/Palyatanacsadoi_Dij_2024_interaktiv.pdf
- Szakma világ. Válassz jól és a világ is megváltozik. <https://szakmavilag.hu/>
- Pályaválasztást segítő oldalak.
https://www.oktatas.hu/pub_bin/dload/kozoktatasi/uj_koznevelas/2021_2/UKN_2102_32_Palyavalasztast_segito_oldalak.pdf

II. SUBJECT REQUIREMENTS

TESTING AND ASSESSMENT OF LEARNING PERFORMANCE

General Rules

The learning outcomes stated in point 2.2 are assessed based on the results of the research materials prepared during the semester. This may be modified by active participation in classes.

Performance assessment methods

A. A detailed description of the performance assessments carried out during the academic term: 1. Designing a short- and long-term career guidance strategy for an institution of your choice. Criteria for the evaluation: indication of links with the framework curriculum, coherence between the institution and the objectives/tasks, adequate development requirements, coherence between content and the types of activities entered, feasibility in practice. Length: 5-8 A4 pages, Times New Roman font, 12 point font size, 1,5 point margins 2. Active participation in lessons: attend all lessons, share own experience in lessons, complete lesson tasks.

Percentage of performance assessments, conducted during the study period, within the rating

- Részteljesítmény: 50
- Részteljesítmény: 50

Percentage of exam elements within the rating

Conditions for obtaining a signature, validity of the signature

Upon completion of at least 50% of the partial performance.

Issuing grades

Excellent	90
Very good	87-89
Good	75-86
Satisfactory	62-74
Pass	50-61
Fail	0-49

Retake and late completion

Homework can be made up in accordance with the provisions of the current Study and Examination Regulations, subject to payment of the fees prescribed in the Reimbursement and Benefits Regulations.

Coursework required for the completion of the subject

Az órákon való részvétel	8
Beadandó feladat elkészítése	100
Egyéb felkészülés	42

Approval and validity of subject requirements

Consulted with the Faculty Student Representative Committee, approved by the Vice Dean for Education, valid from: 02.06.2025.

III. COURSE CURRICULUM

THEMATIC UNITS AND FURTHER DETAILS

Topics covered during the term

To achieve the learning outcomes stated in point 2.2, the subject consists of the following thematic blocks. Their length is usually 2X4 hours. Their ratio may vary during each semester.

Additional lecturers

Dr. Bükki Eszter egyetemi adjunktus bukki.eszter@gtk.bme.hu

Dr. Saule Anafinova egyetemi adjunktus saule.anafinova@gtk.bme.hu

Approval and validity of subject requirements