



SUBJECT DATASHEET

QUALIFICATION OF SYSTEMS IN ADULT EDUCATION

BMEGT51S538

I. SUBJECT DESCRIPTION

1. SUBJECT DATA

Subject name

QUALIFICATION OF SYSTEMS IN ADULT EDUCATION

ID (subject code)

BMEGT51S538

Type of subject

part - time training in distance learning

Course types and lessons

<i>Type</i>	<i>Lessons</i>
Lecture	7
Practice	0
Laboratory	0

Type of

assessment

term grade

Number of

credits

3

Subject Coordinator

<i>Name</i>	<i>Position</i>	<i>Contact details</i>
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Educational organisational unit for the subject

Department of Technical Education

Subject website

<https://kozokos.moodle.appi.bme.hu/login/index.php>

Language of the subject

magyar _ HU

Curricular role of the subject, recommended number of terms

Direct prerequisites

Strong • alapképzési szakhoz kapcsolódó tanítói és vagy főiskolai szintű (BA/BSC) tanári oklevél és 3 év oktatási intézményben szerzett szakmai gyakorlat • mesterképzési szakhoz kapcsolódó egyetemi szintű (MA) tanári oklevél és 3 év oktatási intézményben szerzett szakmai gyakorlat

Weak None

Parallel None

Exclusion None

Validity of the Subject Description

Approved by the Faculty Board of Faculty of Economic and Social Sciences, Decree No: 581046/15/2021. Valid from: 24.11.2021.

2. OBJECTIVES AND LEARNING OUTCOMES

Objectives

To achieve that the student gains an overview of the topic of the adult education quality management system. A key goal is to review the quality principles. Students should be made aware that the quality management system approach is based on self-assessment and envisages continuous improvement, both in terms of training, tools and human resources, where improvements are based on publicly available data and feedback. Students will learn that the adult educator will develop a comprehensive quality policy and related strategy to ensure the quality of the training activity. A key objective is to understand that adult education institutions need to establish formal internal mechanisms for approving, monitoring and internally evaluating the launch of their training programs. The aim is also to get to know the expectations system of the internal training and further training of the instructors. The student should receive an overview of how up-to-date, objective quantitative and qualitative information on training activities should be regularly published on the adult educator's website. Achieving that goal is also extremely important for the student to become familiar with the customer service activities of the adult educator.

Academic results

Knowledge

1. Will be aware of the principles of quality assurance for adult educators.
2. You will be familiar with the content elements of a quality assurance manual for your purposes.
3. You will understand the context of the evaluation system.
4. You will be familiar with the process of publishing quality information and how customer service works.

Skills

1. Will be able to understand and apply the quality principles of adult education.
2. Will be able to think and communicate about the quality principles of adult education in a complex way.
3. Will be able to understand the relationship between internal and external evaluations.
4. Will be able to communicate and publish information about quality processes.

Attitude

1. Will be receptive and committed to the principles of adult education quality management
2. It will be open to the continuous self-assessment and development of the adult educator
3. Will cooperate in the implementation of the adult educator's partner measurements and evaluations.
4. It will be open to the publication of evaluation results

Independence and responsibility

1. Will be able to independently and responsibly create and coordinate the quality management program of the adult educator.
2. Independently and responsibly prepares the adult trainer's quality management manual and independently ensures that it is updated.
3. Carries out the coordination tasks of evaluations independently and responsibly.
4. Takes responsibility for decisions about changes required as a result of quality results.
5. Independently and responsibly ensures the publication of quality information.

Teaching methodology

Lectures, use of ICT tools and techniques, optional independent and group work, collaborative forms of active learning (projects, cooperative, collaborative learning).

Materials supporting learning

- 1168/2019.(III.28.) Korm. határozat a Szakképzés 4.0- A szakképzés és a felnőttképzés megújításának középtávú szakmapolitikai stratégiája a szakképzési rendszer válasza a negyedik ipari forradalom kihívásaira
- Felnőttképzés megújítása 2020
- Jogsabályok:
- Magyarország Alaptörvénye
- 2019. évi LXXX. törvény a szakképzésről
- 2013. évi LXXVII. törvény a felnőttképzésről
- 12/2020. (II.7.)Korm. rendelet a szakképzési törvény végrehajtásáról
- 11/2020.(II.7.)Korm. rendelet a felnőttképzésről szóló törvény végrehajtásáról

II. SUBJECT REQUIREMENTS

TESTING AND ASSESSMENT OF LEARNING PERFORMANCE

General Rules

A 2.2 pontban megfogalmazott tanulási eredmények értékelése a kontaktórákat követő vizsga értékelésével.

Performance assessment methods

• a kontaktórákon való 100/-os részvétel, • 10-15 oldalas tematikus dolgozat beadása • a tantárgyi tudás, képesség, attitűd, valamint az önállóság és felelősség típusú kompetenciaelemek értékelése.

Percentage of performance assessments, conducted during the study period, within the rating

- tematikus dolgozat : 100

Percentage of exam elements within the rating

- -: -

Conditions for obtaining a signature, validity of the signature

Órai részvétel és feladat leadása

Issuing grades

Excellent	95-100
Very good	88-94
Good	75-87
Satisfactory	62-74
Pass	50-61
Fail	0-49

Retake and late completion

A házi feladat, félévközi jegy és a vizsga a mindenkori Tanulmányi és Vizsgaszabályzat előírásai szerint, a Térítési és Juttatási Szabályzatban előírt díjak megfizetése mellett pótolható.

Coursework required for the completion of the subject

preparing for contact hours	40
participation in contact hours	7
preparation of a thematic dissertation	40
other preparation	3

Approval and validity of subject requirements

Consulted with the Faculty Student Representative Committee, approved by the Vice Dean for Education, valid from: 08.11.2021.

III. COURSE CURRICULUM

THEMATIC UNITS AND FURTHER DETAILS

Topics covered during the term

A minőségirányítás módszereinek alkalmazása a pedagógiai gyakorlatban

Additional lecturers

- az adott félévben oktatói megbízási szerződéssel foglalkoztatott konzulensek. A megbízási jogviszony létesítésének feltétele, hogy a - - konzulens pedagógus végzettséggel és szakképzettséggel, valamint a felsőoktatásban/köznevelés- ben szerzett legalább 5 éves gyakorlattal rendelkezzen.

Approval and validity of subject requirements